

From: [Vankeerbergen, Bernadette](#)
To: [Preston, Cynthia](#)
Cc: [Aski, Janice](#); [Heysel, Garrett](#); [Bitters, Todd](#)
Subject: New First-Year Seminar - Women's, Gender & Sexuality Studies: An Exploration of Special Collections in University Libraries
Date: Monday, March 26, 2018 12:47:00 PM
Attachments: [image001.png](#)

Dear Professor Preston,

On Tuesday, March 20, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed your proposal for a new first-year seminar, "Women's, Gender & Sexuality Studies: An Exploration of Special Collections in University Libraries."

The Panel did not vote on the proposal as they would like the following points addressed:

- First-year seminars are designed to provide first-year students opportunities for contact with faculty in small group-discussion settings. Furthermore, the ASC Curriculum and Assessment Operations Manual states that, "Models for staffing the courses are flexible and might include a single faculty member or two faculty members, for instance team-teaching an interdisciplinary course. It is expected that there will typically be no more than two faculty teaching any individual seminar. With more instructors, students might not benefit from a sufficiently intense relationship with any individual faculty" (25). Though the proposed first-year seminar does not technically have more than one instructor, the Panel is concerned that the focus of the great majority of class meetings is on guest presenters. The instructor of record is only listed for 3 classes. (In addition, the final wrap-up session is likely led by the instructor of record, thus bringing the total to 4 classes.) This does not seem to meet the spirit of first-year seminars, which are meant to foster an intense relationship with an individual faculty member.
- Remove reference to College of Social Work in the statement of academic integrity and academic misconduct.
- For the assignments, include criteria for success.
- Suggestion to elaborate/clarify course description: Explain what special collections are. Explain how course is run (e.g., students will visit various libraries/collections on campus). Link with WGSS needs to be clearer.
- Renumber weeks in schedule. Week 16 is skipped.

Should you have any questions about this feedback, do not hesitate to contact Janice Aski (faculty Chair of the Arts and Humanities 1; cc'd here), or me.

Please feel free to send a revised syllabus to me.

Regards,
Bernadette



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